



## 2026 Outing Rates

Day	Per Player	*Gift Cert Contribution
<b>Mon/Tue</b>	\$30	\$0
<b>Wed/Thur/Fri</b>	\$40	\$4
<b>Sat/Sun/Hol</b>	\$46	\$5

\*Gift Certificate Contribution: Riverside GC contributes \$4 per player to gift certificates for prizes. For example, for a Saturday AM outing of 100 players, the amount due for golf is \$4,600 (\$46 x 100 players) and \$400 of pro shop gift certificates are contributed to the outing.

All golf prices are inclusive of WV Sales Tax and cover green fees and cart fee for each player. Additional tournament management services and add-ons listed below. Sales tax is payable for any merchandise or food and beverage. Tax exempt organizations must provide up-to-date forms.

Tournament Management Options	Option #1 (Included in price)	Option #2 (\$1 per player)	Option #3 (\$2 per player)	Option #4 (\$4 per player)
Cart assignments	✓	✓	✓	✓
Cart name tags based on start hole	✓	✓	✓	✓
*Team scorecards	✗	✓	✓	✓
*Proximity markers	✗	✓	✓	✓
*Scoresheets with team names	✗	✓	✓	✓
Designated scorekeeper	✗	✗	✓	✓
Tournament website	✗	✗	✗	✓
Live scoring	✗	✗	✗	✓
Flatscreen digital scoreboard	✗	✗	✗	✓

\*If no additional outing management package is requested, Riverside GC will supply blank scorecards, scoresheets, and proximity markers at no additional cost, but it will be up to the outing coordinator to manage those supplies.



***Completion, signature, and acceptance of an outing request indicates that the coordinators and participants agree to abide by the Riverside Golf Club (RGC) policies and procedures as detailed below:***

### **Outing Date**

The date of the outing is confirmed once the outing agreement is signed and submitted by the outing coordinators and accepted by RGC, and all relevant deposits are received.

### **Outing Deposit**

A \$500 non-refundable deposit is required to hold the date for any first-time event. The deposit will be applied to the final balance on the day of the event. If the outing is a returning event in good standing, the deposit requirement may be waived. Deposits can be paid with cash or check and must accompany the signed outing agreement to hold the date.

### **Outing Payment**

The balance of the outing is due on the day of the event and must be paid in full with cash, check, or credit card. A final invoice will be provided with all associated costs. Any alternative payment arrangement must be approved by RGC no later than ten (10) days prior to the outing.

### **Outing Start Time**

Outings requesting a shotgun start are available for morning start time. Specific start times based on the time of the year are as follows:

March/April/October: 9 AM

May/September: 8:30 AM

June/July/August: 8 AM

### **Number of Players**

RGC can support outings of up to 120 players. Any outing with less than 90 players will be a shotgun start with public tee times available to go out in front of the outing. Any outing with 90 or more players will have exclusive use of the course with public tee times not available until after the last group of the outing tees off on hole #1.

### **Number of Players Guarantee**

The outing coordinator must provide the final number of players no fewer than three (3) days prior to the outing. In most cases, additional players within reason (4 - 8 players), can be added, but the final number provided three (3) days prior is the minimum that will be charged.



### **Golf Cart Assignment and Availability**

RGC will provide two (2) carts per team. An additional two carts will be available for outing volunteers and coordinators. Additional outing carts can be requested and will be billed at the standard 18-hole rate. Carryalls and utility carts can also be requested when available. Any additional cart requests are required prior to the three (3) day event player deadline.

### **Final List of Players**

The names of the players for the outing, grouped by team, must be provided to RGC no fewer than three (3) days prior to the event. A team sponsor as the name of the foursome may also be submitted in lieu of the individual names. If any outing players are members of RGC and the outing would like them charged as such, then the individual names must be submitted prior to the three (3) day deadline. If the names are not received prior to that deadline, then those players will be billed at the full outing rate.

### **Outing Management Fee**

All outings receive cart assignments, and cart name tags as part of the per player rate. Additional tournament management packages are available and charged on a per player basis.

### **Food & Beverage**

RGC offers a wide variety of food, beverage, and alcoholic beverages to fit most budgets for golf outings. F&B staff will be happy to work with event coordinators to find the right menu. All items must be finalized seven (7) days and quantities finalized three (3) days prior to the outing.

### **External Alcoholic Beverages**

Per West Virginia state law, alcoholic beverages are not permitted to be brought onto the premises. All alcoholic beverages must be purchased through Riverside Golf Club. Due to liquor license requirements, this is a non-negotiable requirement and will be strictly enforced.

### **External Catering**

No external catering is permitted for outings at RGC, unless a food waiver is submitted and accepted by RGC. The conditions required for a food waiver include: the outing is a fundraiser for a non-profit organization and/or philanthropic in nature. For any food waiver, appropriate documentation must be provided prior to the event. If your outing is a charity event and the food is being donated, select Food Waiver in the agreement below and additional information will be provided.



### **Intoxication**

Outing players are encouraged to have a good time and enjoy themselves. However, in instances of dangerous intoxication, players may be prohibited from additional alcoholic beverages, and in some cases, asked to leave the premises.

### **Dress Code**

RGC is a relaxed golf environment and prides itself on accessibility. The only dress code requirements are appropriate shoes (closed-toe such as golf shoes or sneakers) and no cut-off shirts or shorts.

### **Riverside Golf Club Contact Information**

(304) 773-5354

[info@riversidegolfclubwv.com](mailto:info@riversidegolfclubwv.com) (fastest and best way to get information)

### **Food & Beverage Contact Information**

(304) 773-5354

[events@riversidegolfclubwv.com](mailto:events@riversidegolfclubwv.com)



**OUTING DATE REQUEST & AGREEMENT**

**Outing Coordinator Contact Information**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Outing Information**

Outing Name: \_\_\_\_\_

Requested Date: \_\_\_\_\_

Estimated Number of Players: \_\_\_\_\_

Fundraiser Beneficiary: \_\_\_\_\_(N/A if not a fundraiser)

Food Waiver Request: YES or NO (circle one)

*As the coordinator for this golf outing, I understand and agree to the terms and conditions for an outing at Riverside Golf Club.*

**Outing Coordinator Signature**

\_\_\_\_\_ Date: \_\_\_\_\_

**Riverside Golf Club Signature**

\_\_\_\_\_ Date: \_\_\_\_\_

**Return signed agreement to [info@riversidegolfclubwv.com](mailto:info@riversidegolfclubwv.com)**